

Welcome to 2nd Semester

We made it to second semester! Today (Wednesday) is a virtual day. We look forward to welcoming students back on the hybrid schedule beginning tomorrow with our B students.

Health & Safety Procedures

As we prepare to welcome students back to campus, we want to make sure students and parents are aware of the safety and health procedures in place.

Entry: Students will be expected to wear a mask that covers from their nose to their chin in order to enter campus. The mask must remain in place the entire time on campus.

Students will enter through one of two doors and walk through a temperature machine. Students put either their forehead or wrist to the sensor. Temperatures at 99.3 and above will be screened a second time by our nurse.

Students should proceed directly to their program location and follow the teacher instructions within the classroom/lab space. Students who need to use the restroom may do so, but the restrooms in the commons in building A are limited to two individuals at a time.

Classroom/Lab Space: Each space has hand sanitizer, and students are able to wash their hands as needed. The classroom desk surfaces are sanitized between each session. Classroom desks are spaced apart.

Departure: Bus riders are dismissed 5 minutes prior to drivers. This enables our buses to leave safely. Drivers are expected to exit onto Sterling and not directly onto 350 Highway. Students who are waiting on a ride are able to wait inside, but must maintain social distancing. Spacing markers are located on the floor in the commons area.

Nurse: Any student who begins to experience symptoms of COVID or any other illness can visit our nurse in the office in Building C. The nurse will be the main communicator if a student needs to be quarantined or stay home from school.

Absences: Please report student absences to (816) 268-7140 or hccattendance@raytownschools.org.

Administration & Support Staff

Director

Cheryl Reichert

Assistant Director

Katie Zeiger

Administrative Intern

Chad Cross

Counselor

Nate Zier

Career Resource Educator

Lisa Templeton

Real World Learning

Allecia Lowery

Attendance

Lima Moananu

Finance

Lisa Orchard

Registrar

Mandy Trotter



Herndon Career Center & Southland CAPS

Program Schedules

As we make a return to Hybrid Learning, the scheduled zoom sessions are listed below along with the weekly program information for both HCC and Southland CAPS for the Week of January 18 – 22.

Advertising & Graphic Design

Topics: Historical Figure

Assignments: Historical Figure IG Carousel & Historical Painting Recreation

Additional Information: Watch prerecorded video. No Zoom.

Automotive Collision I

Topics: Complete all incomplete ICAR I classes

Assignments: Review and complete ICAR objective worksheet for any missing modules EXT03 & EXT04

Automotive Collision II

Topics: Complete ICAR modules: REF01 & REF02

Assignments: Review and complete ICAR objective worksheet for any missing modules REF01 & REF02

Automotive Technology

Topics: Virtual: Brakes and Electricity. In person: Brakes

Assignments: Online: Brakes final, Chap 17 workbook and quiz In person: Brake lathe practice, job sheet

Zoom Meeting: Tuesday 8:00am & 12:00pm. Make up meeting Wednesday at 8:00

Construction Technology

Topics: TSA / IRC Test Prep

Assignments: Test Prep and Study

Cosmetology

Topics: Review and Hair color

Assignments: Portfolio, Study, Hair color

Additional Info: See google classroom for weekly instruction

Culinary Arts

Topics: Chicken Fabrication Guest speaker from Johnson and Wales

Assignments: Flipped video over chicken fabrication and advanced fabrication

Zoom Meeting: Wednesday 8 am & 11:30 am

Diesel Mechanics

Topics: Basic Electrical

Assignments: CAT training/ Basic Electrical

Emergency Medical Technician

Topics: Chapters 16 & 17

Assignments: Skill work in class, workbook for home study

Foundations of Nursing

Topics: Needs and Behaviors/cultural sensitivity

Assignments: Cultural Sensitivity presentation/ test on Needs and Behaviors

Zoom Meeting: A Day Group: Wed at 8:00am & 12:00pm

HVAC / Industrial Maintenance

Topics: Electrical-low voltage controls

Assignments: Review Section 3 Units 12-16 in AC Tech online textbooks. Electrical trainer board wiring B day Thurs. 1/21 A day Mon. 1/25 Turn in to Google Classroom "Home maintenance log" assignment from 1/13

Law Enforcement

Topics: Pre-Trial and Trial Procedures. Punishment and Sentencing. Follow-Up and Review of the Lisa Montgomery Case.

Assignments: Chapter 10 text. Chapter 11 text. Question & Response. Voluntary Optional Workout

Welding / Metal Fabrication

Topics: Blueprint reading/Stick welding

Assignments: Chapter 5 in book

English IV

Topics: Beginning of Semester 2 - Logistics and Process Begin Unit 1 - Looking Vs. Seeing (thinking like Sherlock Holmes)

Assignments: Read Actively Learn Article Begin Inquiry Activity

Zoom Meeting: Wednesday 1/20 at 1:00 pm

CAPS Animal Health Sciences: 1st Year

Topics: Wayside and Walruses

Assignments: Volunteering at Wayside for in person

Zoom Meeting: Wednesday 1/20 at 8:30am & 12:00pm

CAPS Animal Health Sciences: 2nd Year

Topics: Internships

Assignments: Internship Log

CAPS Business Innovation and Creation

Topics: Conducting Research / Passion Project Assignments: Discussion Question. Assignment #1: Research Activity. Assignment #2: Research Outline

Zoom Meeting: Wednesday 9:00am & 12:30pm

CAPS Education Exploration

Topics: Internships / Passion Project Work

Assignments: Passion Project Work

CAPS Technology Solutions

Topics: Conducting Research / Passion Project

Assignments: Internship Log/Passion Project Research

Zoom Meeting: Wednesday 1:00pm.

CAPS Turf Management & Horticulture

Topics: Pesticide Registration

Assignments: Studying for Pesticide Applicators Exam

Departmental Information

CAREER RESOURCE EDUCATOR

Lisa Templeton
IEP, 504, & ELD

Preparing for an interview:

Some quick tips for getting the job once you get the interview:

1. Analyze the job interview and know what the company wants in their employees.
2. Make a list of your qualifications and match your skills to the job.
3. Research the company so you are prepared to answer questions that may come up in the interview.
4. Practice answering questions that may be asked, so you aren't scrambling for answers. If interviewing virtually, be sure you are comfortable with the technology.
5. Plan what you are going to wear and have it ready
6. What do you bring to the interview? You might bring a portfolio, extra copies of resume', and questions you want to ask What not to bring? Your cell phone (be sure it is off if you have it) coffee, gum or any non-essentials.
7. Practice interview etiquette: greet everyone politely, shake hands firmly, but not crushing, watch your body language, make eye contact, be attentive and look interested.
8. Have directions for your location planned out so you aren't late.
9. Listen and ask questions
10. Send a follow up thank you note or email.

Lisa Templeton, Career Resource Educator, Herndon Career Center

COUNSELING DEPARTMENT

Nate Zier

Today, I wanted to take a minute to discuss applications for Herndon Career Center and Southland CAPS for the 2021-2022 School Year. Our application process opened on November 1, 2020. For our Junior students and parents, we hope you are enjoying your experience at Herndon Career Center and that you plan to continue your education and career training journey with us next year. I would encourage your students to fill out the application online [HERE](#) if they haven't already. If they are planning to return for the same program, make sure your students have a conversation with the instructor about expectations. This would be a great discussion to have at Spring Parent Teacher Conferences in February. The application deadline for all students is March 12. Please know that we also have several students every year decide to return for a completely different program. Our application will go over some basic information, but will also ask a few short essay questions about the student's career interest, academics, attendance, safety, etc. These questions are an opportunity to showcase why they would be a great student in the program. I hope you'll also encourage other families to review our programs and apply.

collaborate • innovate • educate

Herndon Career Center Programs & Teaching Staff

Advertising & Graphic Design

Brock Martin

Automotive Collision

Billy Byrd

Automotive Technology

Tim Chase

Construction Technology

Jim Oliver

Cosmetology

Stephanie Migletz

Culinary Arts

Chef Mike Chrostowski

Diesel Mechanics

Nathan Shipley

Emergency Medical Technician

Eric Dooley

Foundations of Nursing

Terry Plessner

Susan Pratt

HVAC/Industrial Maintenance

Tony Hudspeth

Law Enforcement/Police Science

Rodger Bowers

Angeleic Huth

Welding/Metal Fabrication

Brian Wise

Izak Bergschneider

English IV & Missouri Options

Jeff Dierking

Southland CAPS Programs & Teaching Staff

CAPS Animal Health Science I

Sara Sivils

CAPS Animal Health Science II

Ben Henke

CAPS Business Innovation & Creation

Corey Vaughn

CAPS Education Exploration

Kristin Drummond

CAPS Technology Solutions

Corey Vaughn

CAPS Turf Management & Horticulture

Ben Henke